

GYCA Virtual Timetable - “How to guide”

Starting from MONDAY 18th January 2021

This guide is to help pupils, parents and carers to understand how to use the new GYCA Virtual Timetable. This will enable your child to access the correct lesson, with the correct teacher at the correct time.

We will be using three methods to teach pupils whilst they are being taught remotely from home:

1.



Live Lesson - where the teacher teaches the class in a traditional way via technology. Live lessons are via "Google Meet" and links will be given to pupils via their class-specific Google Classroom.

2.



Live Learning - where the teacher introduces the work, instructs pupils on how to complete the task successfully and then allows pupils to work independently. Teachers may offer support through the live video link to give verbal responses to questions.

3.



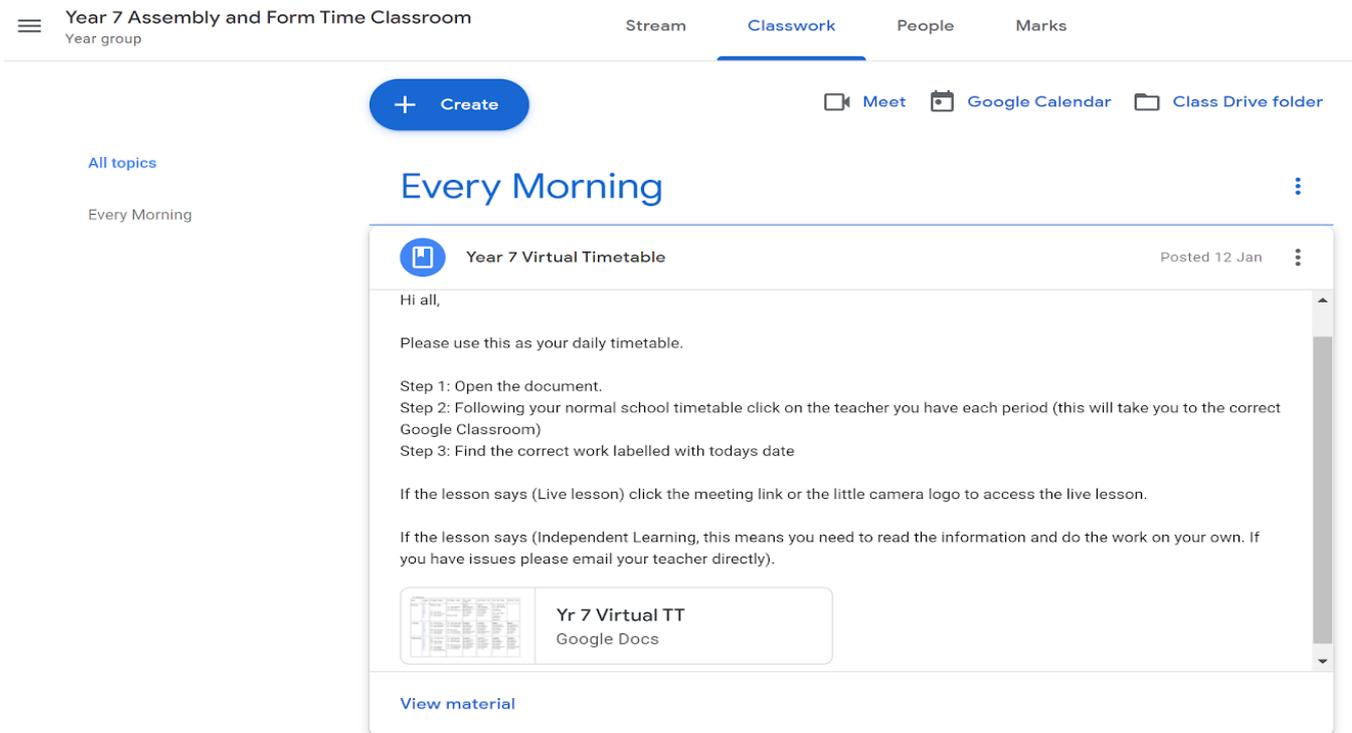
Independent Learning - In the Google Classroom, pupils' work is marked as 'independent learning' so they know they must complete it individually. Clear instructions or pre-recorded videos are provided so pupils know what they must achieve and how to be successful. Teachers are available via email for support during usual school hours.

Key points from Monday 18th January 2021:

- 1. Pupils are following their normal school timetable.**
(Just like they did before Christmas when they were in school)
- 2. Pupils attend assembly each morning to register for the day and listen to any Head of Year or teachers' messages.**
(Assemblies can be accessed through their Year Group Google Classroom and via the Virtual Timetable)
- 3. Pupils use the Virtual Timetable to access every lesson, everyday at the correct time.**

How to use your Virtual Timetable:

1. Access your virtual timetable from your school emails, or from your year group Google Classroom (see below)



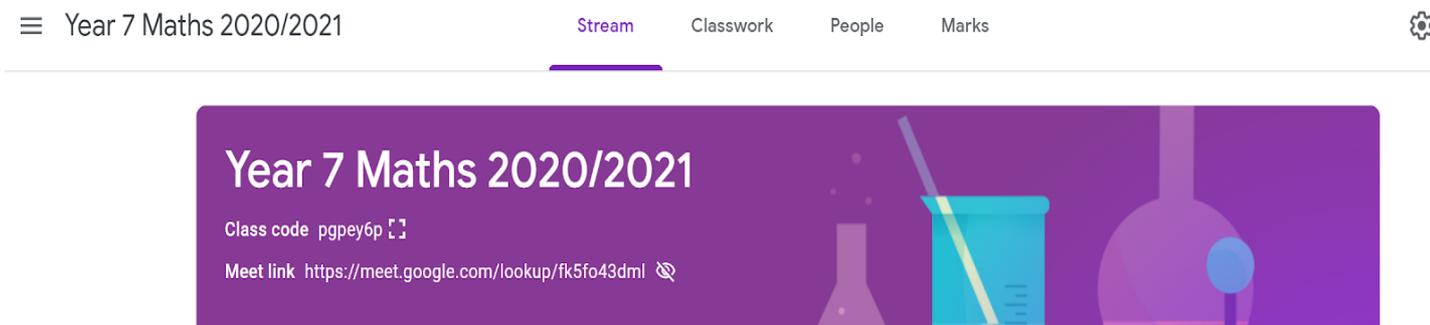
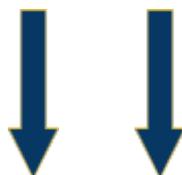
The screenshot shows a Google Classroom interface. At the top, there are navigation tabs: 'Stream', 'Classwork' (selected), 'People', and 'Marks'. Below the navigation is a 'Create' button and links for 'Meet', 'Google Calendar', and 'Class Drive folder'. On the left, there are 'All topics' and 'Every Morning' sections. The main content is a post titled 'Year 7 Virtual Timetable' posted on 12 Jan. The post text reads: 'Hi all, Please use this as your daily timetable. Step 1: Open the document. Step 2: Following your normal school timetable click on the teacher you have each period (this will take you to the correct Google Classroom) Step 3: Find the correct work labelled with todays date. If the lesson says (Live lesson) click the meeting link or the little camera logo to access the live lesson. If the lesson says (Independent Learning, this means you need to read the information and do the work on your own. If you have issues please email your teacher directly).' Below the text is a Google Docs link titled 'Yr 7 Virtual TT' and a 'View material' button.

2. Find the correct **day of the week** and **time of the day**.
3. Click on the teacher's name to access their classroom.
*For example (See below) 7R are due to have **Ms Peak, Period 1 on Monday**. All 7R pupils will **click on Ms Peaks name** and it will take them to her classroom.*

YEAR 7 VIRTUAL TIMETABLE

Day	8:45am	P1 9am - 10am	P2 10am - 11am	P3 11:20 - 12:20	P4 12:20 - 1:20	P5 1:50 - 2:50	P6 2:50 - 3:50
Monday	A S S E M B L Y	PE/Reading for C.H.A 7R - Ms Peak 7T - Ms Chatzistratidi 7E - Ms Snaith	7C - Ms Williams 7H - Ms Peak 7A - Ms Chatzistratidi PE/Reading for R.T.E	Maths Ms Housden Mr Whittemore Mr Murray Mr Codling Dr Jervis Ms Nouri	Maths Ms Housden Mr Whittemore Mr Murray Mr Codling Dr Jervis Ms Nouri	7C - Ms Snaith 7H - Ms Stenner 7A - Ms Chatzistratidi 7R - Ms Saliba 7T - Dr Hellebrant 7E - Ms Severino	

4. In the **Google Classroom**, look on the **STREAM** or **CLASSWORK** page at the top of the screen to see what the teacher wants you to do.
 - a. This will either be a **LIVE LESSON** (the teacher on camera talking and modelling how to do the work)
 - b. **INDEPENDENT LESSON** (where the pupil works with the resources provided to answer questions or complete tasks, for these lessons teacher will be available for support by commenting on the Google Classroom post or via email directly to the teacher)



Year 7 Maths 2020/2021

Stream Classwork People Marks

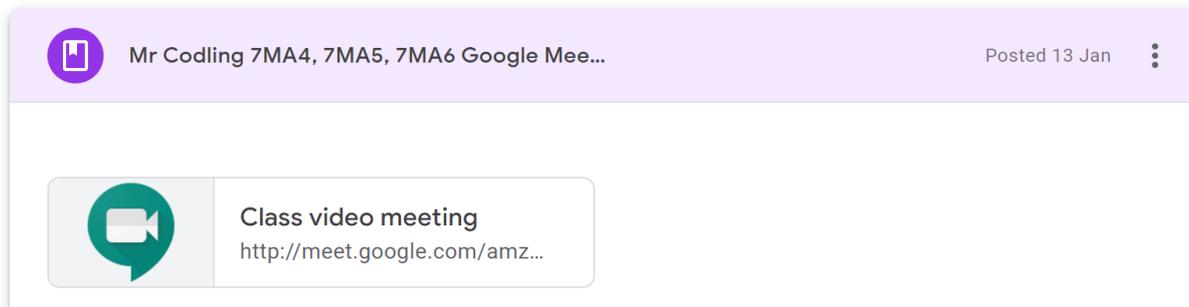
Year 7 Maths 2020/2021

Class code `pgpey6p`

Meet link <https://meet.google.com/lookup/fk5fo43dml>

LIVE LESSON / LEARNING -

Click on the meeting link and the teacher will provide instructions.



Mr Codling 7MA4, 7MA5, 7MA6 Google Mee... Posted 13 Jan

Class video meeting
<http://meet.google.com/amz...>

INDEPENDENT LESSON -

Pupils work on their own and comment on their teacher's post/email for help.

 Latest Lesson (WEEK 2) Lesson 2: How are t... 

Today we are going to be learning about the connections between the Abrahamic faiths with a focus on Abraham, Jesus and Muhammad
Watch the video ensuring that your sound is turned up.
There are tasks to complete in the video as well as a quiz at the end.
Thankyou

 **How are the Abrahamic f...**
Google Forms

 **L2 How are Abrahamic fa...**
Video

A link to all of the Virtual Timetables are available here:

[Year 7](#)

[Year 8](#)

[Year 9](#)

[Year 10](#)

[Year 11](#)

Please contact your pupils Head of Year or the school office if you have any questions or need further support.