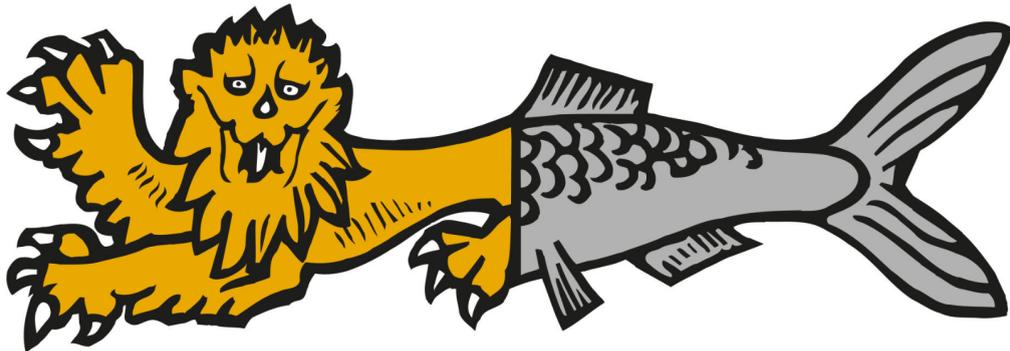


Provider access policy statement

Great Yarmouth Charter Academy



GREAT YARMOUTH CHARTER ACADEMY

Approved by:	<i>K Blakey</i>	Date: 26.11.21
Last reviewed on:	November 2021	
Next review due by:	November 2022	

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 7 to 11 at Great Yarmouth Charter Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Howard Wyatt, Careers Lead

Telephone: 01493 842061

Email: howardwyatt@inspirationtrust.org

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 7	Introduction to STEM subjects	Linking subjects to Careers event Introduction to Employability Skills	Employer Encounter My Career - adults explain their careers to date
YEAR 8	Event for university technical colleges (UTC)s	Assembly on the world of work	Employability Skills Assembly
YEAR 9	Introduction to Post 16 pathways STEM Employer Encounter	Key Stage 4 options event	Assembly and tutor group opportunities - employability skills
YEAR 10	Assembly and tutor group opportunities - employability skills	Networking event with providers and employers	Work experience preparation sessions Work experience
YEAR 11	Assembly on opportunities at post 16 Event for UTCs Assembly	Apprenticeships, Traineeships and T-Levels Universities STEM Employer presentation	

Please speak to our Careers Lead to identify the most suitable opportunity for you.

4.3 Granting and refusing access

Access to students will be granted:

- with the accompaniment of a member of staff at all times if the visitor is not DBS checked

- if visitor is DBS checked then photo ID and DBS certificate will need to be provided

Access will be denied if:

- visitors are unable to supply photo ID and DBS certificate
- there is a reason known to the school to deny access on grounds of safety

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

- The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity.
- The school will also make available Audio Visual and other specialist equipment to support provider presentations.
- This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.
- Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception to be passed on to the Careers Lead.

5. Links to other policies

- [Safeguarding/child protection policy](#)
- [Curriculum policy](#)
- [Special Educational Needs policy](#)

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Howard Wyatt.

This policy will be reviewed by Howard Wyatt annually

At every review, the policy will be approved by the governing board.